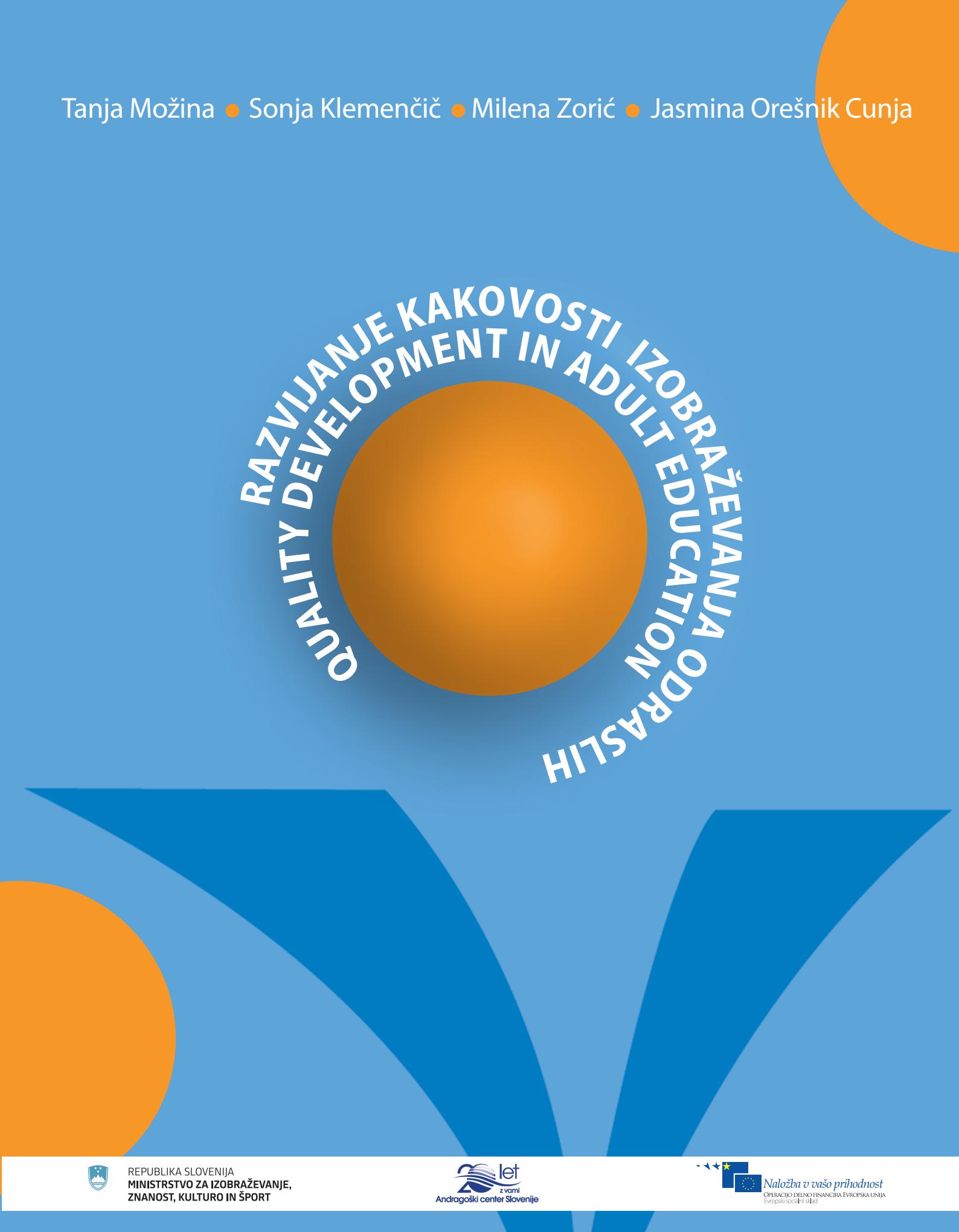


Tanja Možina • Sonja Klemenčič • Milena Zorić • Jasmina Orešnik Cunja



RAZVIJANJE KAKOVOSTI IZOBRAŽEVANJA IN ADULT EDUCATION DRASLJ QUALITY DEVELOPMENT OF QUALITY EDUCATION AND ADULT EDUCATION DRASLJ



REPUBLIKA SLOVENIJA
MINISTRSTVO ZA IZOBRAŽEVANJE,
ZNANOST, KULTURO IN ŠPORT



Naložba v vašo prihodnost
Operacijo delno financira Evropska unija
Evropski socialni fond

RAZVIJANJE KAKOVOSTI IZOBRAŽEVANJA ODRASLIH

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Oblikovanje in DTP: Ksenija Konvalinka

Tisk: Tiskarna Pleško d. o. o.

Naklada: 500 izvodov

Leto izdaje: 2012

QUALITY DEVELOPMENT IN ADULT EDUCATION

Publisher: Slovenian Institute for Adult Education

Authors: Dr. Tanja Možina, Sonja Klemenčič, Milena Zorić, Jasmina Orešnik Cunja

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Language editor: Vlasta Kunej

Translation: Barbara Skubic

Photography: SIAE photo archives

Design: Ksenija Konvalinka

Printed by: Tiskarna Pleško d. o. o.

Number of copies: 500

Year of publishing: 2012

CIP - Kataložni zapis o publikaciji
Narodna in univerzitetna knjižnica, Ljubljana

374.7:005.336.3

MOŽINA, Tanja, 1969-

Razvijanje kakovosti izobraževanja odraslih = Quality development in adult education : promocijska brošura / [avtorice Tanja Možina ... [et al.] ; urednici Jasmina Orešnik Cunja, Tanja Možina ; prevajanje Barbara Skubic ; fotografije Arhiv ACS]. - Ljubljana : Andragoški center Slovenije, 2012

Dostopno tudi na: <http://kakovost.acs.si/>

ISBN 978-961-6851-15-2

1. Gl. stv. nasl. 2. Vzp. stv. nasl. 3. Možina, Tanja, 1969- 4. Orešnik Cunja, Jasmina 262744320

Projekt financirata Evropska unija iz Evropskega socialnega sklada ter Ministrstvo RS za izobraževanje, znanost, kulturo in šport. Projekt se izvaja v okviru Operativnega programa razvoja človeških virov za obdobje 2007-2013, razvojne prioritete **Razvoj človeških virov in vseživljenjskega učenja in prednostne usmeritve Izboljševanje kakovosti in učinkovitosti sistemov izobraževanja in usposabljanja.**

The project is financed by the European Union from the European Social Fund and the Ministry of Education, Science, Culture and Sport of the Republic of Slovenia. The project is a part of the Operational Programme for Human Resources Development for the period 2007–2013, the priority axes **Development of Human Resources and of the Life-long Learning and Improving the Quality and Effectiveness of Education and Qualification Systems.**

Tanja Možina • Sonja Klemenčič • Milena Zorić • Jasmina Orešnik Cunja



Andragoški center Slovenije / Slovenian Institute for Adult Education, 2012



REPUBLIC OF SLOVENIA
MINISTRY OF EDUCATION, SCIENCE,
CULTURE AND SPORT

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UVODNE MISLI	INTRODUCTORY THOUGHTS
<p>Presojanje in razvijanje kakovosti v izobraževanju odraslih je v dosedanjem razvoju izhajalo iz različnih konceptualnih izhodišč, zelo odvisnih od tega, za kakšno izobraževanje gre in v kakšnem okolju (družbenem, ekonomskem itn.) poteka. Prav raznolikost izobraževanja odraslih govori o tem, da ni niti potrebe niti možnosti, da bi kakor koli bolj zbliževali konceptualna izhodišča in prijeme, ki se uporabljajo v praksi.</p>	<p>Quality assessment and development in adult education have so far stemmed from different conceptual starting points, very much dependent on the type of education and the type of environment they were performed in (social, economic etc.). We believe it is both unnecessary and impossible to try and bring these points together to be used in all adult education.</p>
<p>Nekoliko drugače kaže razmišljati takrat, kadar imamo v mislih javno izobraževanje odraslih – torej tisti del izobraževanja odraslih, ki je z različnimi državnimi dokumenti (zakoni, resolucijami, strategijami ipd.) opredeljen kot javni interes, s katerim država izraža svojo namero in zavezo, da del izobraževanja odraslih zagotovi kot standard in možnost vsemu odraslemu prebivalstvu.</p>	<p>It seems appropriate to adjust this thinking slightly when we only have public adult education in mind – in other words, the part of adult education regulated by various state documents (laws, resolutions, strategies, etc.), the part of education designated as public interest through which the state declares its objective and promise to provide a part of adult education as a standard and possibility for all adult population.</p>
<p>Podpora razvoju kakovosti izobraževanja odraslih, zlasti javnega, je že vse od njegove ustanovitve pomemben del dejavnosti Andragoškega centra Slovenije (ACS).</p>	<p>For this reason, the Slovenian Institute for Adult Education (SIAE) has been dedicating an important part of its work to the care for quality in adult education ever since its establishment.</p>
<p>V nadaljevanju predstavljamo temeljna izhodišča, ki jih upoštevamo pri delu za razvoj kakovosti izobraževanja odraslih, pa tudi različne dejavnosti in projekte s področja kakovosti, ki jih Andragoški center Slovenije izpeljuje na področju izobraževanja odraslih.</p>	<p>In the continuation, we present different activities and projects from the field of quality that we carry out at the Slovenian Institute for Adult Education.</p>
<p>Z njimi se trudimo prispevati k udejanjanju pravice vseh odraslih prebivalcev Slovenije do kakovostnega izobraževanja.</p>	<p>With these activities, we aim to facilitate adult inhabitants of Slovenia wishing to actualise their right to quality adult education.</p>

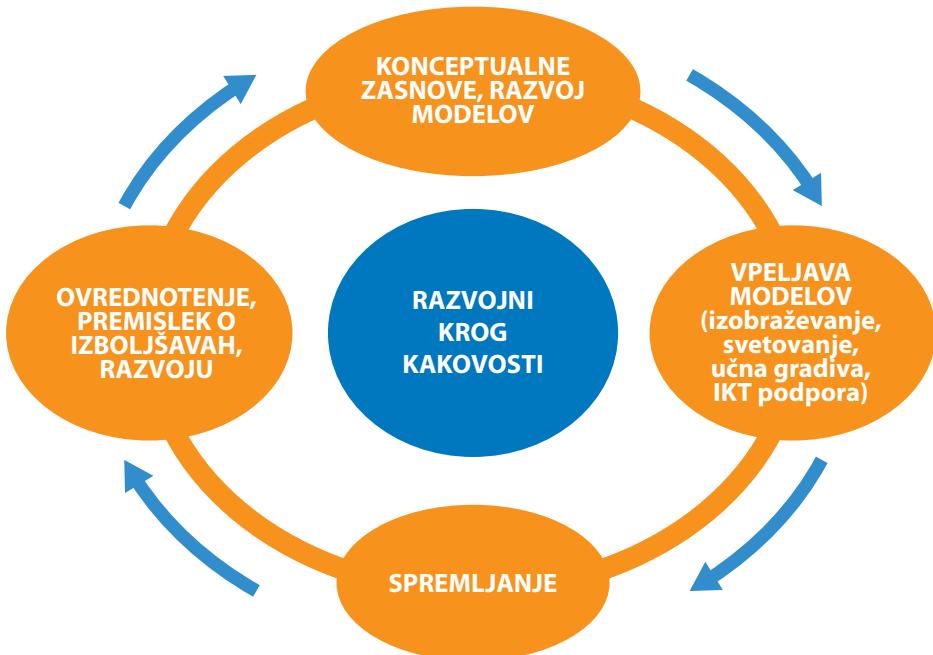
QUALITY DEVELOPMENT IN ADULT EDUCATION OF ADULTS
RAZVIJANJE KAKOVOSTI IZOBRAŽEVANJA ODRASLIM

RAZVIJANJE KAKOVOSTI IZOBRAŽEVANJA ODRASLIH

Upoštevanje **pravice odraslih do kakovostnega izobraževanja** ter **pravice javnosti do obveščenosti o poteku in izidih te dejavnosti** od nas zahteva, da se razvijanja tega področja lotevamo **premišljeno in načrtno**.

Naše **temeljno poslanstvo** v kakovosti izobraževanja odraslih uresničujemo tako, da:

- zagotavljamo **raziskovalno in razvojno delo** v podporo razvoju kakovosti v izobraževanju odraslih na sistemski in izvajalski ravni;
- **svetujemo in izobražujemo** strokovne delavce v izobraževanju odraslih za implementacijo modelov kakovosti ter izpeljevanje presojanja in razvijanja kakovosti;
- dajemo **strokovno podporo za razvoj kakovosti v izobraževalnih organizacijah** ter spodbujamo izmenjavo znanja in dobre prakse;
- **razvijamo informacijsko-komunikacijsko podporo** procesom razvoja kakovosti;
- **razvijamo strokovno literaturo** s področja kakovosti;
- vse rešitve, ki jih vpeljujemo v praks, tudi sproti **spremljamo**; Ovrednotenje učinkovitosti uvajanja novih rešitev spremišla premislek o potrebnih izboljšavah in novih razvojnih akcijah. Iz takšnega premisleka nastajo zaslove za nove razvojne ukrepe;
- **skrbimo za pretok znanja** o kakovosti v **mednarodnih povezavah**.

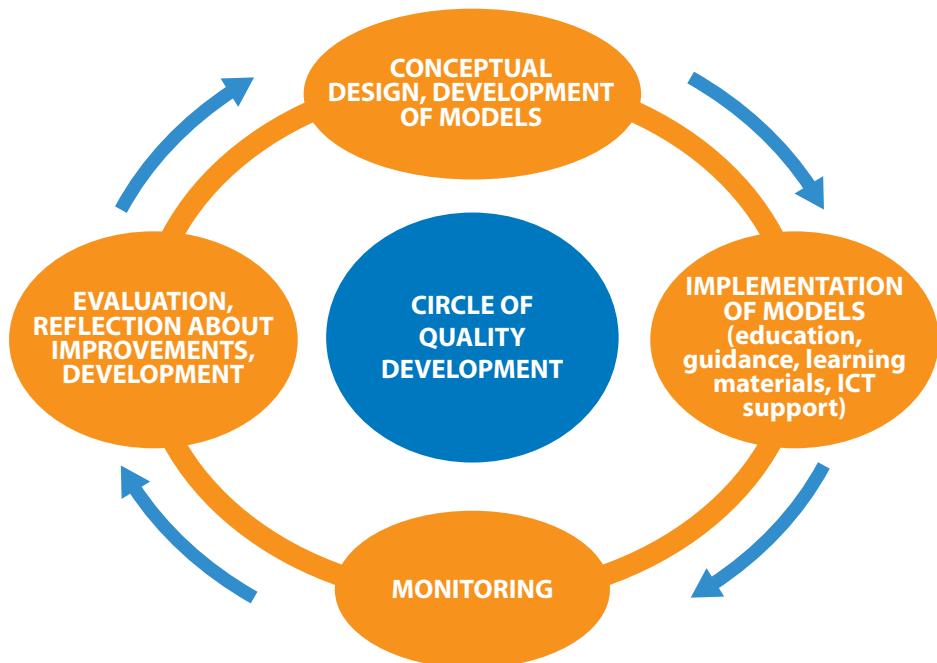


DEVELOPING QUALITY IN ADULT EDUCATION

The regard for the **right of adults to quality education** and the **right of the public to information about the execution and results of such activities** requires that we deal with the development of this field **with consideration and plan**.

We fulfil **our basic mission** in quality of adult education by:

- ensuring **research and development work** to support the development of the quality system in adult education on the systemic and executive levels;
- **counselling and training experts** in adult education in implementing quality models and the execution of quality assessment and development;
- **providing expert support for the operation of networks** and encouraging the exchange of knowledge and good practices within these networks;
- **developing the information-communication support** for these processes;
- **developing academic literature** in the field of quality;
- **evaluating the effectiveness** of the implementation of new solutions and rethinking necessary improvements and new development activities – this is how concepts for new development measures are created;
- **ensuring the flow of knowledge** in the field of quality **in international networks**.



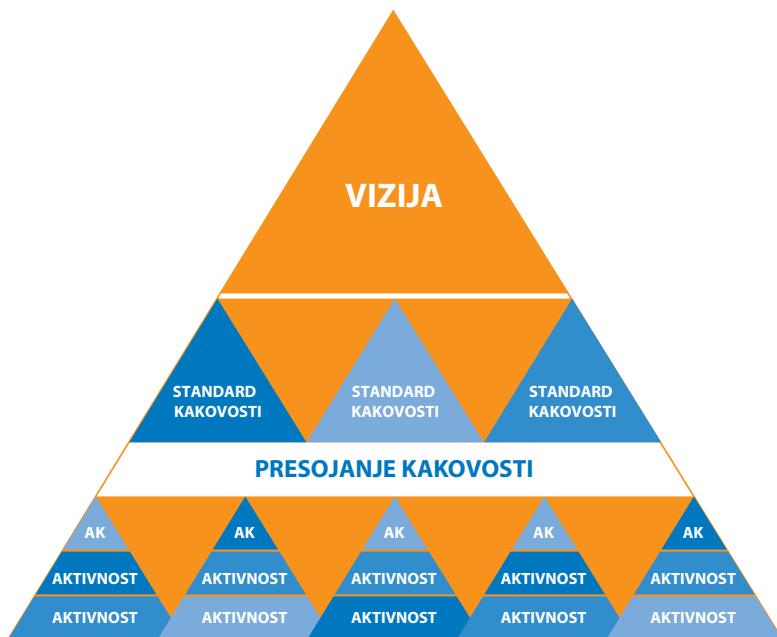
PONUDIMO ODRASLIM KAKOVOSTNO IZOBRAZENJE (POKI)
OFFERING QUALITY EDUCATION TO ADULTS (OQEVAJ)

PONUDIMO ODRASLIM KAKOVOSTNO IZOBRAŽEVANJE – POKI



Projekt **Ponudimo odraslim kakovostno izobraževanje (POKI)** je razvil Andragoški center Slovenije kot enega od vzvodov za razvijanje kakovosti v izobraževanju odraslih zato, da bi različnim izobraževalnim organizacijam svetovali pri **samoevalvaciji kakovosti** in iskanju poti k nadaljnemu **razvoju**.

Po vključitvi v projekt vodimo izobraževalno organizacijo pri **razmislekih o lastnem poslanstvu, viziji in vrednotah**, ki jih želi razvijati pri izobraževanju odraslih, pomagamo ji pri **poglobljenem presojanju**, kakšno kakovost že dosega, in pri **načrtovanju ukrepov**, da bi se lahko nenehno razvijala v svoje zadovoljstvo, zadovoljstvo odraslih, ki se izobražujejo, ter v zadovoljstvo poslovnih partnerjev in okolja, v katerem deluje.



Od leta 2001 do 2012 je v projektu skupaj sodelovalo že **72 izobraževalnih organizacij**:

20
**SREDNJIH
ŠOL**

7
**ŠOLSKIH
CENTROV**

31
**LJUDSKIH
UNIVERZ**

14
**ZASEBNIH
IZOBRAŽEVALNIH
ORGANIZACIJ**

Razvojno delo Andragoškega centra in v projekt vključenih izobraževalnih organizacij podpira Ministrstvo za izobraževanje, znanost, kulturo in šport, od leta 2004 pa tudi Evropski socialni sklad.

<http://kakovost.acs.si/poki>

OFFERING QUALITY EDUCATION TO ADULTS - OQEA



The Slovenian Institute for Adult Education developed **the Offering Quality Education to Adults (OQEA) project** as an incentive to develop quality in adult education so that we could give advice to different educational organisations regarding **self-evaluation of their quality** and searching for paths towards **further development**.

After an organisation joins the project, we guide it when it thinks about its **mission, vision and the values** it wants to develop in adult education. We help it **assess more thoroughly the quality** it has already achieved and **plan the steps to develop** in a way that would satisfy the organisation itself, the adults using its educational services, the business partners, and the environment in which it works.



So far, between **2001 and 2012**, in project has already participated **72 organisations**:

**20
SECONDARY
SCHOOLS**

**7
SCHOOL
CENTRES**

**31
ADULT
EDUCATION
CENTRES**

**14
PRIVATE
EDUCATIONAL
ORGANISATIONS**

The development work by the SIAE and the educational organisations participating in the project is supported by the Ministry of Education, Science, Culture and Sports, and since 2004 also by the European Social Fund.

USPOSABLJANJE ZA POKI

Andragoški center Slovenije v pomoč izobraževalnim organizacijam, ki želijo vpeljati model za samoevalvacijo POKI, organizira in s sodelovanjem nekaterih zunanjih sodelavcev izpeljuje **temeljno usposabljanje in nadaljnja spopolnjevanja**, ki se jih udeležujejo njihove skupine za kakovost.

Temeljni namen usposabljanja in spopolnjevanja je podati članom skupin za kakovost **znanje, ki je potrebno, da lahko usklajujejo procese samoevalvacije in vpeljevanja izboljšav kakovosti.**

Program temeljnega usposabljanja za vpeljavo modela za samoevalvacijo POKI zajema tri module:

- skrb za kakovost kot dejavnik razvoja izobraževalne organizacije za odrasle,
- načrtovanje in izpeljava presojanja kakovosti,
- načrtovanje in vpeljava izboljšav kakovosti v izobraževalno organizacijo.

Izobraževalne organizacije imajo na razpolago različne **pripomočke in učna gradiva ter informacijsko-komunikacijsko podporo** pri izpeljavi samoevalvacije.



Udeleženci se seznanjajo s časovnim potekom ključnih faz samoevalvacije, ACS, 2012

The participants are learning about timetable of key stages of self-evaluation, SIAE, 2012



Delavnica o pomenu komunikacije pri delu za kakovost, ACS, 2010

Workshop about importance of communication in the work of quality, SIAE, 2010

TRAINING FOR OQEA

When implementing the OQEA model into an educational organisation, the quality groups participate in **educational and guidance workshops** organised by the SIAE with the help of some external partners.

The main goal of **educational workshops** is to equip the members of quality groups from individual educational organisations with **the knowledge necessary to coordinate processes of self-evaluation and the implementation of quality improvements**.

The basic training program includes three training modules:

- concern for quality as a factor in the development of educational organisations for adults,
- planning and implementation quality assessment,
- planning and implementation quality improvements in the educational organisation.

The organisations can help themselves by using different **instruments, manuals** as well as **internet support** with various databases during self-evaluation.



**Deseta obletnica delovanja projekta POKI v praksi – skupno
srečanje predstavnikov vseh POKI generacij, ACS, 2011**

The 10th anniversary of the project OQEA implementing in practice with a meeting
of the representatives of all generations of OQEA, SIAE, 2011

QUALITY OMREŽJE SVETOVALCEV ZA KAKOVOST
COUNSELLORS NETWORK

OMREŽJE SVETOVALCEV ZA KAKOVOST



Ideja o vzpostavljivosti **omrežja svetovalcev za kakovost v izobraževanju odraslih** se je porajala v letih, ko smo za seboj že imeli sodelovanje s prvimi izobraževalnimi organizacijami, ki so uporabljale model POKI za izvajanje samoevalvacije.

Ugotavljali smo, da bi bilo dobro, **da bi v izobraževalnih organizacijah imeli nekoga, ki bi imel več znanja o konceptualizaciji, sistemih in procesih razvoja kakovosti, saj tudi to področje zahteva eksperimentno znanje, če želimo kakovost izobraževanja razvijati načrtno in učinkovito.**

V letu 2007 smo pilotno izpeljali projekt Svetovalci za kakovost v izobraževanju odraslih in ker je bil uspešno ocenjen, smo projekt ponovili v letu 2011.

Omrežje svetovalcev za kakovost sestavljajo **svetovalci za kakovost, ki izpeljujejo svetovanje za kakovost v svojih izobraževalnih organizacijah.**

Konceptualno zasnova dela svetovalnega omrežja svetovalcev razvija ACS, ki skrbi tudi za njihovo temeljno usposabljanje in spopolnjevanje. ACS je tudi koordinator omrežja.

V letu 2012 je v omrežju aktivnih **20 svetovalcev za kakovost**.



Kaj je svetovanje za kakovost v izobraževanju odraslih?

Svetovanje za kakovost izobraževanja odraslih je proces, v katerem svetovalec za kakovost izobraževanja odraslih sodelavcem čim bolj **kakovostno strokovno svetuje**, kako je mogoče učinkovito, celostno, sistematično in stalno presojati in razvijati kakovost izobraževanja odraslih, nudi **pomoč pri izpeljavi postopkov** za presojanje in razvijanje kakovosti in **samostojno izpeljavo določenih**, v izobraževalni organizacijski dogovorjenih **opravil**.

QUALITY COUNSELLORS NETWORK



The idea of establishing **a network of quality counsellors for the quality of adult education** was formed in the years when we had already finished the cooperation with the first training organisations that have implemented OQEA model for implementing self-evaluation.

We determined that it would be good that **educational organisations among their staff have a qualified person who would have more knowledge about the conceptualization, systems and processes of quality development in adult education.**

In 2007, we carried out a pilot project Quality counsellors in adult education and since it was evaluated as a successful project, we repeated it in 2011.

The quality counsellors network consists **of counsellors who perform guidance for quality in adult education.**

The concept of the work for the guidance network and the counsellors is developed by the SIAE, which also provides the basic and complementary training for counsellors. The SIAE is also the network coordinator.

In the year 2012 quality counsellors network consists of **20 active quality counsellors.**



What is quality guidance in adult education?

Quality guidance in adult education is a process in which an adult education quality counsellor **expertly advises** on how to assess and develop quality in adult education effectively, holistically, systematically and permanently, **offers help in carrying out the processes** for quality assessment and development, and **helps clients to perform certain tasks by themselves**, as agreed within the educational organisation.

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http://kakovost.acs.si/svetovalci/delujoci_svetovalci
http://kakovost.acs.si/counsellors/currently_active_counsellors

USPOSABLJANJE SVETOVALCEV ZA KAKOVOST

Svetovalci za kakovost izobraževanja odraslih se usposablja v posebnem programu akcijskega usposabljanja, ki zajema poleg izobraževalnih tudi svetovalne delavnice in ga v sodelovanju z nekaterimi zunanjimi sodelavci izpeljuje Andragoški center Slovenije.

Vsebinsko izobraževalni program obsega:

- spoznavanje vloge svetovalca za kakovost,
- spoznavanje etičnih načel svetovalnega dela,
- usposabljanje za koordinacijsko in svetovalno delo v procesih opredeljevanja, presojanja in razvijanja kakovosti.



Usposabljanje svetovalcev za kakovost na ACS, 2011

Training of quality councilors at SIAE, 2011

Temeljna etična načela dela svetovalca za kakovost izobraževanja odraslih v izobraževalnih organizacijah:

Svetovalec za kakovost:

- ✓ mora nuditi najboljši nasvet, ki ga lahko da glede na svoje profesionalno znanje ne glede na vse druge okoliščine;
- ✓ mora spoštovati diskretnost in zaupnost, ki ju ne sme prekršiti pod nobenim pogojem;
- ✓ spoštuje načelo enakosti in zato ne dela razlik v obravnavi različnih postopkov ali mnenj;
- ✓ mora biti pošten;
- ✓ mora biti spoštljiv;
- ✓ mora spoštovati želje izobraževalne organizacije in njene skupine za kakovost.

TRAINING OF QUALITY COUNSELLORS

Counsellors for quality of adult education are trained in a special programme that includes educational and guidance workshops and is carried out by the SIAE and some external experts.

The content of the educational programme includes:

- studying the role of quality counsellor,
- learning about the ethical principles of guidance work,
- training for the coordination and guidance work in the processes of identification, assessment and quality development.



Uspodbijanje svetovalcev za kakovost na ACS, 2011

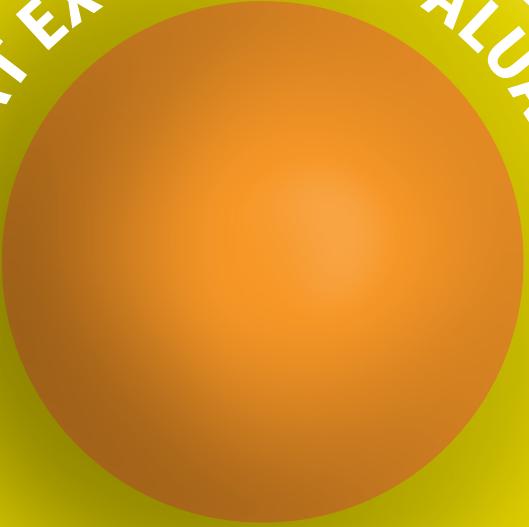
Training of quality counselors at SIAE, 2011

The fundamental ethical principles for a counsellor for quality in adult education in educational organisations:

The counsellor:

- ✓ must offer the best advice he or she can give according to his or her professional knowledge, regardless of any other circumstances;
- ✓ must respect discretion and confidentiality and must not breach them under any circumstances;
- ✓ must respect the principle of equality and make no differences in treating different procedures or opinions;
- ✓ must be honest;
- ✓ must be respectful;
- ✓ must respect the wishes of the educational organisation and its quality group.

http://kakovost.acs.si/counsellors/education_and_counselling



EKSPERTNA ZUNANJA EVALUATION
EXPERT EXTERNAL EVALUATION
VALVACUA

EKSPERTNA ZUNANJA EVALVACIJA

Na Andragoškem centru Slovenije v letu 2012 prvič pilotno izpeljujemo institucionalno **eksperimentalno zunanjo evalvacijo v izobraževalnih organizacijah za odrasle**.

Ekspertne zunanje evalvacije bodo v izobraževalnih organizacijah dopolnile procese notranjega presojanja kakovosti (samoevalvacije). Na ta način bodo sodelujoče izobraževalne organizacije pridobile zunano povratno informacijo o kakovosti dela na izbranih področjih, vključno s priporočili za nadaljnji razvoj.

Sodelovanje izobraževalnih organizacij v ekspertni zunanji evalvaciji je prostovoljno, izobraževalne organizacije so izbrane na podlagi javnega razpisa.



Usposabljanje izobraževalnih organizacij, ki sodelujejo v ekspertni
zunanji evalvaciji, ACS, 2012

Training of educational organisations that participate in expert
external evaluation, SIAE, 2012

Ob vsakokratni izpeljavi sta **predmet ekspertne zunanje evalvacije dve vsebinski področji**, pri čemer je eno področje stalno – presoja se **notranji sistem kakovosti**, ki ga izobraževalna organizacija uporablja, drugo pa se spreminja. V letu 2012 je drugo področje presoje zajelo **strokovno podporo, ki jo izobraževalna organizacija nudi odraslim udeležencem pri njihovem izobraževanju**.

Andragoški center Slovenije je razvil **program temeljnega usposabljanja za ekspertne zunanje evalvatorje**.

http://kakovost.acs.si/spodbude/zunanja_evalvacija

EXPERT EXTERNAL EVALUATION

In 2012 Slovenian Institute for Adult Education is introducing a pilot implementation of institutional expert external evaluation in educational organizations for adult education.

Expert external evaluation will complement the processes of internal quality assessment (self-evaluation) in educational organizations. Educational organizations that will participate in the project will get external feedback on the quality of their work in specific areas, including recommendations for further development.



Uspodbujanje izobraževalnih organizacij, ki sodelujejo v ekspertni zunanjji evalvaciji, ACS, 2012

Training of educational organisations that participate in expert external evaluation, SIAE, 2012

In 2012 two educational organisations and six experts in the field of adult education, who will act as expert external evaluators, participated in pilot expert external evaluations.

With each implementation the **subject of expert external evaluation will include two quality areas**. One quality area is permanent - **assessment of the internal quality system of an educational organisation**, the second quality area will change during different expert external evaluations, taking into consideration the priorities of the field of adult education. In 2012, the second area of assessment covered the **learning support** provided by an educational organisation **to adult learners**.

Slovenian Institute for Adult Education developed the **training program for external expert evaluators**.

http://kakovost.acs.si/incentives/external_evaluation

SPODBUDE ZA RAZVIJANJE KAKOVOSTI
QUALITY INCENTIVES

SPODBUDE ZA RAZVIJANJE KAKOVOSTI

Na Andragoškem centru Slovenije prav posebno pozornost posvečamo tudi **promociji kakovosti**. Ta je zasnovana kot **sistem motivacijskih ukrepov oz. spodbud za vlaganja v kakovost izobraževanja odraslih** na dveh ravneh:

- Na osnovni ravni smo vpeljali **podeljevanje pravice do uporabe zelenega znaka kakovosti**, ki predstavlja izobraževalno organizacijo, ki sistematično skrbi za kakovost izobraževanja odraslih.
- Da bi izrazili priznanje izobraževalnim organizacijam ter posameznikom/posameznicam, ki se še posebej odlikujejo po načrtni skrbi za dvig kakovosti in razvoj izobraževanja odraslih, pa tudi zato, da bi ti svetli primeri lahko bili za zgled in spodbudo drugim, smo se odločili vpeljati podeljevanje posebne kategorije priznanj, to so **Priznanja ACS za razvijanje kakovosti v izobraževanju odraslih**.

V letu 2007 je Odbor za podeljevanje priznanj podelil skupno pet priznanj – dve priznanji organizacijam in tri posameznikom, **v letu 2009** pa šest priznanj – tri priznanja organizacijam in tri posameznikom.

»*Kakovost ni niti stanje niti samo dosežek, temveč proces. Ko jo dosegamo, ne postane trajna; ni nekaj nespremenljivega, temveč jo je treba neprenehoma gojiti in si zanj prizadevati...*« je zapisal dr. **Janko Muršak**, predsednik Odbora za podeljevanje priznanj, ob podelitvi priznanj za kakovost v letu 2009.



Priznanje za kakovost iz leta 2009

The award 2009 for developing quality in adult education

QUALITY INCENTIVES

The SIAE has so far developed a **two-level system of incentives to implement the culture of quality** which rewards the most diligent ones and those who achieve the best outcomes:

- **the green quality logo**, that represents an organisation that systematically cares about its quality and the quality of its services in adult education and
- **the SIAE award for quality development in adult education**, intended to the educational organisations and individuals who particularly excel in systematic care for increasing quality and development in adult education.

The winners of the SIAE Award for developing quality in adult education are selected by the Awards Committee from the received entries, based on the selection criteria.

In 2007, the Committee presented five awards altogether – two to organisations and three to individuals, and in 2009 six awards– three to organisations and three to individuals.



Predstavnice organizacij – dobitnic priznanj ter dobitnice priznanj za posameznike v letu 2007

Quality Award winners 2007



Predstavnice organizacij – dobitnic priznanj ter dobitnice priznanj za posameznike v letu 2009 z direktorjem ACS

Quality Award winners 2009 with the director of SIAE

The statement by **Nada Klučar** upon receiving the quality award in 2009:

»I believe that the care of the educational organisation for the quality of education is an investment for the future. The quality is achieved neither by force nor by formal measures. These are sensitive processes that take time and development of a culture that allows us to search for effective paths of communication and to develop the allegiance to the educational organisation. To achieve that, we must enable and encourage diversity, be aware of the importance of life-long learning and incessantly grow and develop together.«

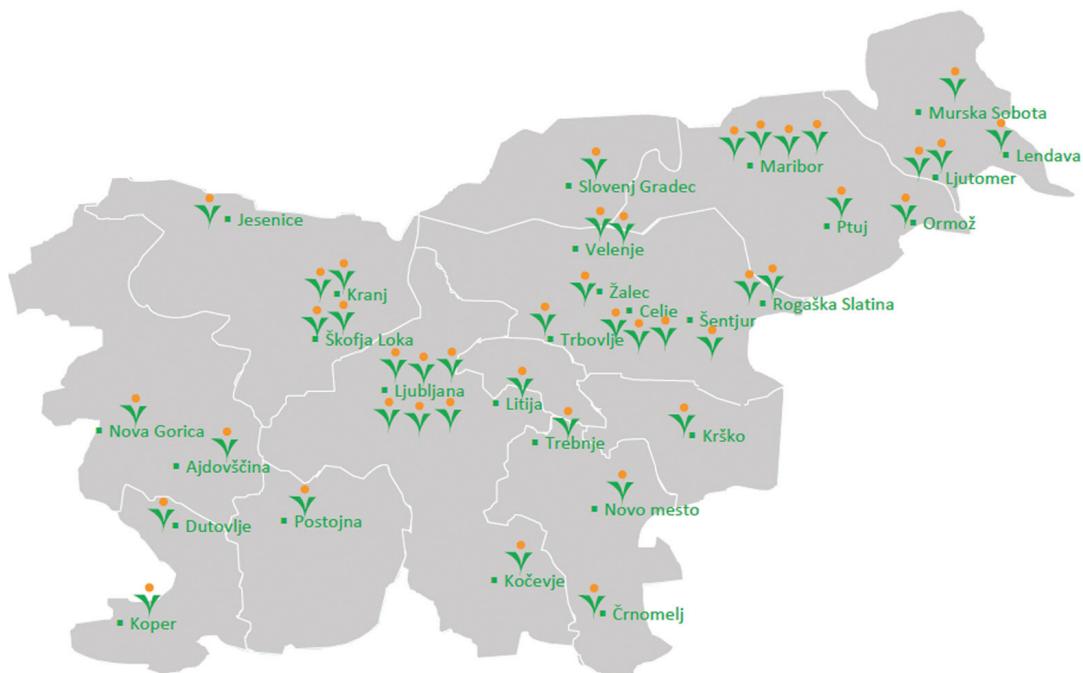
<http://kakovost.acs.si/incentives>
http://kakovost.acs.si/incentives/award_winners

ZELENI ZNAK KAKOVOSTI

Zeleni znak kakovosti pridobi izobraževalna organizacija, ki sodeluje v projektu Ponudimo odraslim kakovostno izobraževanje (POKI) in dve leti po natančno določeni metodologiji presoja svojo kakovost v izobraževanju odraslih ter na podlagi ugotovitev vpeljuje izboljšave.

Zeleni znak predstavlja izobraževalno organizacijo, ki sistematično skrbi za svojo kakovost in kakovost svojih storitev v izobraževanju odraslih.

Namenjen je **motiviranju in nagrajevanju** izobraževalnih organizacij ter strokovnjakov za **načrtnost in sistematičnost** pri presojanju učinkov svojega dela ter za vpeljevanje ukrepov za razvijanje kakovosti.



TRENUTNO JE V SLOVENIJI 43 NOSILCEV ZELENEGA ZNAKA KAKOVOSTI

4
**SREDNJE ŠOLE
(SECONDARY
SCHOOLS)**

3
**ŠOLSKI CENTRI
(SCHOOLS
CENTRES)**

27
**LJUDSKIH UNIVERZ
(ADULT EDUCATION
CENTRES)**

9
**ZASEBNIH IZOBRAŽE-
VALNIH ORGANIZACIJ
(PRIVATE EDUCATIO-
NAL ORGANISATIONS)**

Pregled uporabnikov zelenega znaka kakovosti objavljamo na strani: http://kakovost.acs.si/spodbude/zeleni_znak/pregled/.

http://kakovost.acs.si/spodbude/zeleni_znak

THE GREEN QUALITY LOGO

An organisation can obtain **the green quality logo** if it participates in the OQEA project, uses its precisely determined methodology to assess quality in adult education, and implements improvements based on the findings.

The green quality logo represents an organisation that systematically cares about its quality and the quality of its services in adult education.

It aims to **motivate and reward** educational organisations and experts who care about how they work and are prepared to constantly learn, test new findings, **systematically** assess the effects of their work and implement measures to develop quality.

Currently, 43 organisations use the green quality logo. The list of users of the green quality logo can be found at: http://kakovost.acs.si/incentives/green_logo_users/.

<p>Organizacija, ki ji poteče pravica do uporabe zelenega znaka kakovosti, lahko ACS zaprosi za pravico do podaljšanja uporabe znaka, pri čemer mora dokazati, da izpolnjuje vseh pet kriterijev za podaljšanje pravice:</p>	<p>An organisation whose right to use the green quality logo has ended, can apply to the SIAE for the right for such use to be extended and it must prove that it achieves following five criteria:</p>
<ol style="list-style-type: none">1. izobraževalna organizacija organizirano skrbi za presojanje kakovosti vsaj pri štirih kazalnikih, ki jih vsebuje model POKI;2. izobraževalna organizacija v svojih letnih poročilih in načrtih ter na andragoških zborih obravnava vprašanja kakovosti v izobraževanju odraslih;3. izobraževalna organizacija ima oblikovano skupino za kakovost, ki si sistematično prizadeva za razvoj kakovosti v izobraževanju odraslih v organizaciji;4. izobraževalna organizacija ima letne ali srednjeročne načrte za razvoj kakovosti v izobraževanju odraslih;5. izobraževalna organizacija sistematično izpeljuje dejavnosti, ki zvišujejo raven kakovosti izobraževanja odraslih.	<ol style="list-style-type: none">1. the organisation takes systematic care in assessing quality in at least four indicators used by the OQEA model;2. the organisation discusses questions of quality in adult education in its annual reports and plans, and andragogical seminars;3. the organisation has a quality group that systematically strives to develop quality in adult education in the organisation;4. the organisation has annual or mid-term plans for developing quality in adult education;5. the organisation systematically carries out the activities that increase the level of quality in adult education.

PUBLISHING
PUBLICIRANJE



PUBLICIRANJE

Pomemben vidik naše dejavnosti je tudi ustvarjanje strokovne literature (znanstvenih in strokovnih monografij, priročnikov, poročil, prispevkov, zbirk kazalnikov kakovosti) s področja kakovosti v slovenskem jeziku.

Publikacije, ki smo jih doslej izdali na Andragoškem centru, so dostopne na **spletni knjižni polici o kakovosti v izobraževanju odraslih**, kjer objavljamo tudi pomembnejše mednarodne dokumente.

Veseli bomo tudi vaših publikacij in prispevkov s tega področja. Z veseljem jih bomo objavili na naši spletni knjižni polici ter tako vaše znanje prenašali tudi drugim članom tako nastajajoče spletnne skupnosti strokovnjakov, ki se ukvarjajo s kakovostjo izobraževanja odraslih, ter tistim, ki si želijo novega znanja s tega področja.



MERJENJE
ZADOVOLJSTVA
UDELEŽENCEV
V
IZOBRAŽEVANJU
ODRASLIH
2007



FOKUSNE SKUPINE
KOT METODA
PRESOJANJA IN
RAZVIJANJA
KAKOVOSTI
IZOBRAŽEVANJA
2007



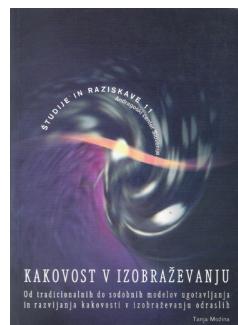
METODA
ZGLEDOVANJA PRI
PRESOJANJU IN
RAZVIJANJU
KAKOVOSTI
IZOBRAŽEVANJA
2007



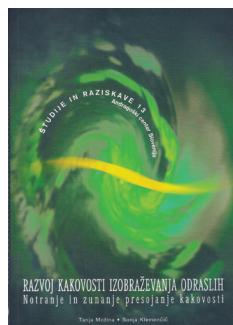
IZHODIČA ZA
RAZVOJ KAKOVOSTI
V SVETOVALNIH
SREDIŠČIH ZA
IZOBRAŽEVANJE
ODRASLIH
2007



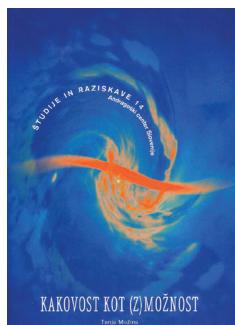
MODEL ZA PRESOJANJE
IN RAZVIJANJE KAKOVOSTI
V SVETOVALNIH SREDIŠČIH
ZA IZOBRAŽEVANJE
ODRASLIH
2009



KAKOVOST V
IZOBRAŽEVANJU
2003



RAZVOJ KAKOVOSTI
IZOBRAŽEVANJA ODRASLIH
2008



KAKOVOST KOT
(Z)MOŽNOST
2010

http://kakovost.acs.si/razvoj_podrocja/publiciranje

PUBLISHING

An important aspect of our work is also publishing literature (different studies, monographs, manuals and articles on quality, collection of quality indicators) in the field of quality in Slovenian language.

Publications that SIAE published so far, can be found on our **web Bookshelf of quality in adult education**. On the Bookshelf also different national and European documents dealing with professional guidelines on quality assessment and development in education can be found.

We'll be happy to publish also your publications and other contributions on our Bookshelf and thus transfer your knowledge to other members of this emerging online community of experts who work in quality in adult education, and those who wish to acquire new knowledge in the field.

DEVELOPING QUALITY IN ADULT EDUCATION

Publications

Quality Developing quality in adult education Publications Collections of ...

Collections of quality indicators

Author	Year	Title of publication	Image
Tanja Možina, Sonja Klemenčič, Tanja Vilič Klenovšek, Jerca Rupert	2009	THE QUALITY ASSESSMENT AND DEVELOPMENT MODEL IN ISIO GUIDANCE CENTRES	
Tanja Možina, Sonja Klemenčič, Valentina Hlebec	2004	QUESTIONS FOR QUALITY ASSESSMENT	
Sonja Klemenčič, Tanja Vilič Klenovšek, Tanja Možina	2003	QUALITY INDICATORS	

Web Bookshelf – an example of published collections of quality indicators

http://kakovost.acs.si/development_and_milestones/publications

INFORMACIJSKO-KOMUNIKACIJSKA PODPORA
INFORMATION-COMMUNICATION SUPPORT

SPLET KOT VIR ZNANJA O KAKOVOSTI IZOBRAŽEVANJA ODRASLIH

Na Andragoškem centru Slovenije smo s pomo-
čjo ESS projekta Izobraževanje in usposabljanje
strokovnih delavcev v izobraževanju odraslih od
2009 do 2011 vzpostavili **spletne strani Razvoj**
kakovosti izobraževanja odraslih.

RAZVOJ KAKOVOSTI IZOBRAŽEVANJA ODRASLIH

Dobrodošli na spletnih straneh o kakovosti izobraževanja odraslih!

Kakovost Veseli nas, da ste obiskali našo spletno stran. Na spletnih straneh predstavljamo različne dejavnosti in projekte s področja kakovosti, ki jih organizirajo različni sponzorji. Spletna stran je namenjena oblikovanju spletnih strani različnih zelj, ostali pa so pri informiranju o naši dejavnosti. Vesilo vas je misel, da bi bili na področju izobraževanja odraslih v Sloveniji boljši in bolj učinkoviti. Ko ho nabilo predmetom, očakava, kjer ga lahko spremeniš, da bo boljši in pravilno ukvarjaš z razvojem kakovosti, pa tudi studenti, ki se za izobraževanje, pridobivanje informacij, stresovno literaturo in vsebino vse bolj intenzivno ukvarjajo.

Spletno delo želimo razvijati kot nekajnega spletne izkušnje in dober prakse s tegevijo. Prav tako, da bi storila izmenjavo informacij in dobre prakse, vas vabimo k učetravljanju spletovanju spletnih strani. Veseli bomo vam komentarjev, predlogov in pobud za dober razvoj in izboljšave. Veseli bomo tudi, če vam vam predložite in priznemo s tego področja. Z vsebnostjo, ki jo boste vnesli, boste vplivali na vsebino spletnih strani, ki se ukvarjajo z kakovostjo izobraževanja odraslih. Ter tistim, ki si že nujno zemlja s temi področja.

Naj nas skupaj vodit ambicija, da bi postopoma razvili spletne otroke strokovnjakov, ki nam ni vseeno, každina je kakovost izobraževanja odraslih v Sloveniji in smo pripravljeni zanj tuj kaže stornit!

Sodelavci s področja kakovosti

Natisni

Na spletnih straneh predstavljamo opis razvojnega dela za kakovost izobraževanja odraslih, projekte in naloge o kakovosti, ki trenutno potekajo na ACS, kako smo aktivnosti na področju kakovosti snovali in uresničevali od leta 2000 ter kako smo delovali na mednarodnem področju. Za vse, ki delujejo na področju kakovosti, ali pa jih to področje še posebej zanima, so zanimive tudi spletne strani projektov, ki smo jih skozi leta delovanja na področju kakovosti razvili na ACS.

Spletne strani projektov s področja kakovosti

Ponudimo odraslim kakovo- stno izobraževanje – POKI

<http://kakovost.acs.si/poki>
[\(http://kakovost.acs.si/oqea\)](http://kakovost.acs.si/oqea)

Svetovalci za kakovost izobraževanja odraslih

<http://kakovost.acs.si/svetovalci>
<http://kakovost.acs.si/counsellors>

Spodbude za
razvoj kakovosti

<http://kakovost.acs.si/spodbude>
<http://kakovost.acs.si/incentives>

Uporabniki lahko dostopajo tudi do **slovarja pojmov** s področja kakovosti (http://kakovost.acs.si/slovar_pojmov) ter **spletne knjižne police**, kjer so zbrane različne publikacije o kakovosti (http://kakovost.acs.si/razvoj_podrocja/publiciranje).

INTERNET AS A SOURCE OF KNOWLEDGE IN QUALITY OF ADULT EDUCATION

Web page on developing quality in adult education

In 2011 we opened a new website on developing quality in adult education. For all those working in the field of quality or those particularly interested in this area (among other content on the website) will be interesting websites of projects, that SIAE has developed over the years in the field of quality.

The screenshot shows the homepage of the website 'DEVELOPING QUALITY IN ADULT EDUCATION'. The header features a blue and yellow graphic on the left and the title 'DEVELOPING QUALITY IN ADULT EDUCATION' in bold capital letters. Below the title is a sub-header 'Welcome to the pages on quality in adult education!' and a small note about the welcome message. The main content area contains text about the website's purpose and how it aims to facilitate exchange and publication. To the right is a sidebar with links to various sections like 'OQEA Home', 'Quality counsellors', and 'Publications'. At the bottom, there are logos for the Ministry of Education, Science, Culture and Sport, the Slovenian Institute for Adult Education, and the European Union.

The development of the new website was a part of the ESF project Education and training of professionals in adult education from 2009 to 2011.

<http://kakovost.acs.si/home>

UČNI KOTIČEK

Učni kotiček je spletni pripomoček, namenjen tistim, ki si želijo pridobivati znanje o kakovosti. Učni kotiček vsebuje:

- **gradiva za usposabljanje**, ki so z gesli dostopna tistim, ki so vključeni v različne programe usposabljanja o presojanju in razvijanju kakovosti izobraževanja odraslih, ki jih izvaja Andragoški center Slovenije;
- **knjižno polico** (publikacije, dokumenti, članki), kjer so objavljene strokovne publikacije (monografije, priročniki), prispevki o kakovosti v izobraževanju (odraslih) ter različni nacionalni in evropski dokumenti, ki obravnavajo strokovne usmeritve o presojanju in razvijanju kakovosti v izobraževanju;
- **slovar pojmov**, kjer so predstavljeni in pojasnjeni temeljni pojmi, ki se uporabljajo v zvezi z vprašanji kakovosti in evalvacij.

UČNI KOTIČEK

GRADIVA ZA USPOSABLJANJE

Prijavljeni ste kot: **POKI 7**

MODUL 1: SKRB ZA KAKOVOST KOT DEJAVNIK RAZVOJA IZOBRAŽEVALNE ORGANIZACIJE ZA ODRASLE

MODUL 2: NACRTOVANJE IN IZPELJAVA PRESOJANJA KAKOVOSTI

MODUL 3: NACRTOVANJE IN VPELJAVA IZBOLJŠAV KAKOVOSTI V IZOBRAŽEVALNO ORGANIZACIJO

Vsebinski sklop: **OPREDELITEV RAZVOJA KAKOVOSTI IN SAMOEVALVACIJA**

Urnik 1. delavnice
Uvod v program
Kakovost izobraževalne organizacije v kontekstu sodobnih pogledov na kakovost
Spoznavanje z modelom za samoevalvacijo - POKI
Pomen opredelitev razvoja kakovosti lastne izobraževalne organizacije - vrednote, poslanstvo, vizija
Skupina/komisija za kakovost

LEARNING CORNER

A learning corner is a web-based tool for those who wish to obtain knowledge about quality. The learning corner includes:

- **training materials**, accessible to participants in different programmes of training for quality assessment and development in adult education carried out by the Slovenian Institute for Adult Education;
- **documents and articles** - academic/professional contributions on quality in (adult) education and different national and European documents that deal with professional guidelines in quality assessment and development in education;
- **terminology of quality** - the basic terms used in connection to questions of quality and evaluations are explained.

The screenshot shows a website with a blue header bar containing the text 'DEVELOPING QUALITY IN ADULT EDUCATION'. Below the header is a yellow navigation bar with the text 'Publications'. Underneath the navigation bar, there is a breadcrumb trail: 'Quality / Developing quality in adult education / Publications'. The main content area contains a numbered list of categories: 1. PUBLICATIONS AND ARTICLES, REPORTS AND STUDIES, INCURRED BY SLOVENIAN INSTITUTE FOR ADULT EDUCATION; 2. PUBLICATIONS AND ARTICLES BY OTHER AUTHORS; 3. COLLECTIONS OF QUALITY INDICATORS; 4. BACHELOR AND MASTER THESES, DOCTORAL DISSERTATIONS; 5. INTERNATIONAL DOCUMENTS IN THE FIELD OF QUALITY IN ADULT EDUCATION; and 6. PRACTITIONERS ON QUALITY. Each category has a corresponding list of sub-items.

- 1. PUBLICATIONS AND ARTICLES, REPORTS AND STUDIES, INCURRED BY SLOVENIAN INSTITUTE FOR ADULT EDUCATION
 - Publications
 - Research and evaluation reports, analysis
 - Expert articles
 - Articles in bulletin Novieke
- 2. PUBLICATIONS AND ARTICLES BY OTHER AUTHORS
 - Publications
 - Research and evaluation reports, analysis
 - Articles
- 3. COLLECTIONS OF QUALITY INDICATORS
- 4. BACHELOR AND MASTER THESES, DOCTORAL DISSERTATIONS
 - Bachelor theses
 - Master theses
 - Doctoral dissertations
- 5. INTERNATIONAL DOCUMENTS IN THE FIELD OF QUALITY IN ADULT EDUCATION
 - Strategic documents
 - Publications
- 6. PRACTITIONERS ON QUALITY

SPLETNA ZBIRKA VPRAŠANJ ZA PRESOJANJE KAKOVOSTI

- Zbirka vprašanj za presojanje kakovosti je pripomoček tistim, ki se odločajo za presojanje kakovosti lastnega dela in želijo v ta namen zbrati določene odgovore, podatke, stališča in mnenja.
- Vsebuje okrog 2500 vprašanj, ki jih lahko zastavimo različnim subjektom in jih lahko poljubno sestavljamo v ankete/vprašalnike.
- Zbirko smo s sodelovanjem strokovnjakov iz omrežja izobraževanja odraslih razvili na Andragoškem centru Slovenije v okviru razvojnega projekta Ponudimo odraslim kakovostno izobraževanje – POKI v letih od 2001 do 2010.

The screenshot shows a web-based questionnaire interface. At the top, there's a navigation bar with links: Nov vprašalnik, Vprašalnik, Izpis, Gesla, Pomoč, and Odjava. The main content area has a title 'Vprašalnik za udeležence' (Survey for participants). It includes sections for 'Pozdravljeni!' (Hello!), 'Uredni naslov' (Editorial address), and 'Uredni uvodni nagovor' (Editorial introductory statement). A note from the organization asks respondents to fill out the survey and provides instructions for filling out the questionnaire. There are also sections for 'Hvala za sodelovanje.' (Thank you for your participation) and 'SKUPINA Z KAKOVOST' (Group of quality). On the left, a sidebar lists survey sections: 'Vprašanja za presojanje kakovosti' (Questions for quality assessment), 'Kaj lahko vprašamo učitelje' (What can we ask teachers), 'STALNO IZOBRAŽEVANJE' (Continuous education), 'RAZVOJNO-SVETOVALNO DELO' (Developmental-counseling work), and 'Sodelovanje s stroški - nujno potrebljena institucionalna podpora' (Cooperation with costs - essential institutional support). The right side shows a detailed question about continuous education opportunities, with a table for rating responses from 1 to 3. The table has columns: Neustreno, Delno ustrezno, and Ustrezno. The question text is: '4.1.3.3. Kako bi ocenili pogoje za stalno strokovno usposabljanje, ki jih imate v naši izobraževalni organizaciji? (V vsaki vrstici označite izbrane odgovore.)'

Spletna zbirka izobraževalnim organizacijam omogoča možnost sestavljanja vprašalnikov za zbiranje podatkov za pripravo samoevalvacije, anketiranja, pregleda podatkov ter osnovnih obdelav podatkov.

A web-based collection enables educational organisations to draw up questionnaires to collect data for the self-evaluation, to review the collected data and basic data analysis.

WEB-BASED COLLECTION OF QUESTIONS FOR QUALITY ASSESSMENT

- This is a tool for those who are deciding to assess the quality of their own work and wish to collect certain answers, data, points of view, and opinions for this purpose.
- It contains around 2500 questions we can ask different subjects and thus formulate different questionnaires.
- The Slovenian Institute for Adult Education developed this collection with the help of experts working in the network of adult education within the development project Offering Quality Education to Adults – OQEA between 2001 and 2010.



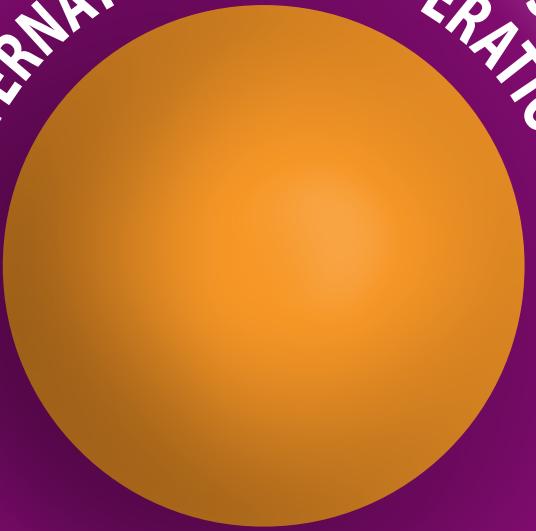
Zbirka vprašanj za presojanje kakovosti na zgoščenki

Collection of Quality indicators on CD-rom



http://kakovost.acs.si/counsellors/web_collections

MEDNARODNO SODELOVANJE
INTERNATIONAL COOPERATION



MEDNARODNO SODELOVANJE

Pomemben vidik razvoja kakovosti v izobraževanju odraslih je vključevanje v **mednarodne projekte in povezave z namenom prenosa znanja in dobre prakse** med partnerji v različnih evropskih državah.

Doslej smo sodelovali v naslednjih mednarodnih projektih:

- **2011–2012:** Kolegialno presojanje kakovosti v svetovanju v poklicnem in strokovnem izobraževanju odraslih (*EuroPeerGuid*)
- **2007–2008:** Projekt Širjenje metode kolegialne presoje II (*Peer Review extended II Project*)
- **2005:** Projekt mobilnosti – Samoevalvacija in kakovost v poklicnem in strokovnem izobraževanju odraslih – Finska (*The Mobility Project – Self-evaluation and quality in adult vocational education and training, Finland*)
- **2003–2005:** Projekt Grundtvig 1 – Razvoj menedžmenta kakovosti s pomočjo razvoja samoevalvacijskih procesov (*Project Grundtvig 1 – developing quality management with the help of self-evaluation processes*)
- **2002:** Projekt mobilnosti – Samoevalvacija in kakovost poklicnega in strokovnega izobraževanja odraslih – Danska (*The Mobility Project – Self-evaluation and quality of adult vocational education and training, Denmark*)

V letu 2007 smo za projekt mobilnosti Samoevalvacija in kakovost v poklicnem in strokovnem izobraževanju odraslih prejeli nacionalno priznanje **Zlato jabolko kakovosti**, ki ga podeljuje Center RS za mobilnost in evropske programe izobraževanja in usposabljanja (CMEPIUS) najboljšim zaključenim projektom v programu Vseživljensko učenje.

Zlato jabolko kakovosti (2007)
za projekt mobilnosti
Samoevalvacija in kakovost v
poklicnem in strokovnem
izobraževanju odraslih (2005)



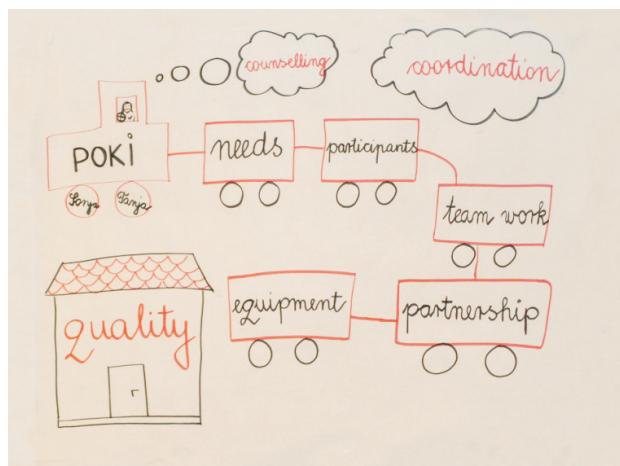
National award »Golden Apple of Quality« (2007) for the Mobility Project – Self-evaluation and quality in adult vocational education and training (2005)

INTERNATIONAL COOPERATION

An important aspect of quality development in adult education **is participation in international projects and networks with the intent of transferring knowledge and good practices** between partners in different European countries.

In 2007 we received the national award **Golden Apple of Quality** for the mobility project Self-evaluation and Quality in Vocational Education and Training for Adults, which is awarded by the Centre of the Republic of Slovenia for Mobility and European Educational and Training programmes to the best concluded projects in the Life-long Learning programme.

So far, we have participated in **5 international projects** (in years 2002, 2003, 2005, 2007 and 2011).



Fotografija ilustracije, ki so jo ustvarili udeleženci študijskega obiska
Samoevalvacija kakovosti v poklicnem izobraževanju in usposabljanju odraslih na Finsku

The photo of the illustration which was created by the participants of the study visit
Self-evaluation of quality in vocational education and training of adults in Finland



Med obiski izobraževalnih centrov na Finsku leta 2005

During visits of educational centres in Finland in 2005

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ISBN 978-961-6851-15-2

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